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|  | | | Muara Tebo, 16 Juni 2022 |
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|  |  |  | Kepada :  Yth. Sekretaris Daerah  Kabupaten Tebo  di –  Muara Tebo |
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| 1. DATA PEGAWAI | | | |
| Nama |  | NIP |  |
| Jabatan |  | Masa Kerja |  |
| Unit Kerja |  | | |

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| 1. JENIS CUTI YANG DIAMBIL **(Ceklis ✓ Salah Satu)** | | | |
| 1. Cuti Tahunan |  | 1. Cuti Besar |  |
| 1. Cuti Sakit |  | 1. Cuti Melahirkan |  |
| 1. Cuti Karena Alasan Penting |  | 1. Cuti diluar Tanggungan Negara |  |

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| 1. ALASAN CUTI *( wajib diisi )* |
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| 1. LAMANYA CUTI | | | | | |
| Selama | **0 hari** | mulai tanggal | **20 Juni 2022** | s/d | **30 Juni 2022** |

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| 1. CATATAN CUTI | | | | | |
| 1. CUTI TAHUNAN | | | | 1. CUTI BESAR |  |
| Tahun | Jumlah | Sisa | Keterangan | 1. CUTI SAKIT |  |
| 2020 |  |  |  | 1. CUTI MELAHIRKAN |  |
| 2021 |  |  |  | 1. CUTI KARENA ALASAN PENTING |  |
| 2022 |  |  |  | 1. CUTI DILUAR TANGGUNGAN NEGARA |  |

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| 1. ALAMAT SELAMA MENJALANKAN CUTI | | |
|  | TELP. |  |
|  | | Hormat saya,  **Nama PNS, Gelar**  NIP. |

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| 1. PERTIMBANGAN ATASAN LANGSUNG | | | |
| DISETUJUI | PERUBAHAN | DITANGGUHKAN | TIDAK DISETUJUI |
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|  | | | **Kepala Dinas**  **Kab. Tebo**  **Nama Kadis, Gelar**  NIP. |

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| 1. KEPUTUSAN PEJABAT YANG BERWENANG MEMBERIKAN CUTI | | | |
| DISETUJUI | PERUBAHAN | DITANGGUHKAN | TIDAK DISETUJUI |
|  |  |  |  |
|  | | | **a.n. BUPATI TEBO**  Sekretaris Daerah  **Drs. TEGUH ARHADI, MM**  NIP. 19650201 198603 1 009 |